

**Town of Waldoboro
Board of Selectmen's Meeting
Minutes
Tuesday, February 25, 2003**

I. Call to Order

The Board of Selectmen met at the municipal building on Tuesday, February 25, 2003 at 6:00 p.m. to conduct town affairs.

Members present were Clinton Collamore, Kathleen Carroll, Charlotte Davenport and Gordon Webster. Absent was Earle Maxcy. Staff present were Town Manager Lee L. Smith, Public Works Director John Daigle and Administrative Assistant William S. Post. Also present were Cushing Selectmen Richard Gardner, Dave Glidden and Alton Grover, Friendship Selectman Carl Mueller, Recycling Committee members Marilyn Andrews, Bob Yackel and Brenda Baird, and one representative of the media.

II. Public Hearing(s) – None

IV. Consent Calendar

On motion of Carroll/Davenport, the Board **VOTED: To approve the consent calendar as follows (Vote 4 – 0):**

1. **Minutes of the regular meeting of February 11, 2003.**
2. **General Fund Warrants #33 and #34, Payroll Warrants #33 and #34, and Water Department Warrant #26**
3. **January Departmental Reports for Assessing, EMS, Police, Human Services, Planning & Development and Solid Waste.**

IV. Communications

1. **Coastal Transportation CDBG Grant Application Letter of Support.**

Coastal Transportation wishes the Board to support a CDBG Grant Application. They will be sending recommended language for the Board to review.

V. Committee and Departmental Reports

VI. Official Action

1. **Joint Solid Waste Meeting w/Cushing & Friendship Selectmen and Recycling Committee to review the Preliminary FY04 Budget and the Recycling Plan.**

The town manager provided a review of the current programs offered at the Transfer Station, including the inert landfill, oversized bulky waste disposal and household solid waste and recycling. The program demands were then reviewed. 3,288 tons of municipal solid waste was sent to Penobscot Energy Recovery Company (PERC) last year. 2,900 tons of material was placed in the inert landfill and 300 ton of wood waste was processed. The wood waste is no longer being burned on site as before, but must be chipped and taken off site.

Smith then reviewed the financial situation of the Transfer Station. At June 30, 2002, revenues were \$358,171, expenditures \$333,866, leaving a favorable balance of \$24,305. As for the projected FY04 budget, there will be a net increase of \$70,508. This increase includes \$16,129 increase for a full-time manager at the facility, \$15,983 increase in benefits for the employees, \$25681 increase in tipping fees based on projections for increased solid waste disposal, and \$8,700 for oversized bulky waste disposal.

The net budget increase for each town is as follows: \$9,530 increase for Cushing, \$8,682 increase for Friendship and \$2,385 increase for Waldoboro. Waldoboro utilizes their performance credits from PERC to offset their expenses. Cushing's and Friendship's performance credits are sent directly to the two towns.

The Boards then reviewed a graph displaying the solid waste sent to PERC since the facility has been in operation. The tonnage started out high when the facility was first opened and then declined as the recycling programs increased. The tonnage has risen since 1993 and has increased steadily. It is expected that the facility will ship 3,288 tons of municipal solid waste (MSW) this year to PERC, which is a 6% increase over last year. Next year it is expected to increase another 3% to 3,489 tons. Increased MSW tonnage means increased tipping fees and transportation cost for all three towns. The Recycling Committee presented a Pay-As-You-Throw (PAYT) program to the Board of Selectmen in August or September last year after they reviewed and researched the problem on the increased MSW. There was no action taken on the proposal. Members of the Board of Selectmen, the Recycling Committee and the staff toured area transfer stations including Tri-County, Warren and Nobleboro in the fall to view the different operations. It is important for the three Boards of Selectmen to discuss the issue of decreased recycling and increased MSW disposal.

Bob Yackel asked what the budget increase translates to for a household in Waldoboro. Smith stated that it would mean about \$30 to \$40 more per year in property taxes.

Collamore asked about the number of gallons of paint accepted at the transfer station. Smith stated that paint disposal costs are increasing from \$1,600 to \$4,800 because of the amount being disposed. 14 barrels at 30 gallons per barrel were collected at the facility last year and there is currently no fee to the user for disposal.

Mueller stated that there should be an appropriate fee for items such as paint, shingles, and computers, but not for household garbage.

Yackel stated that the ordinance needs to be addressed to help recycling and decrease the amount of MSW being disposed. Smith stated that the group has examined different programs and if there are recommendations on how to change operations, now is the time to discuss them unless everyone is content with the increased tonnage and costs associated with it.

Smith stated that the recycling problem could be narrowed down to the commercial haulers, especially those with compactors. They inform the transfer station that they are recycling material off-site, so they do not have to pay a fee for dumping. There is no way of knowing if that is true, and if it is, Lincoln County Recycling does not see the benefit. Kee agreed. He stated that users get frustrated when they see the commercial haulers dumping large loads while they are recycling. Kee suggested charging by the pound using a set of scales.

Smith stated that there are other issues associated with scales such as capital and operational costs and maintenance. However, something does need to be done and he would like the Recycling Committee and the Board of Selectmen to discuss the issue again and reach a recommendation.

Marilyn Andrews stated that commercial haulers are charged a \$25.00 per year fee to be allowed to haul to the transfer station. This fee needs to be changed and now is the time since they renew their licenses in April.

2. Act on Purchased Water Agreement.

The Purchased Water Agreement with Waldoboro Environmental Park, Inc needs to be extended for another year from March 1, 2003 to February 29, 2004. The cost remains the same and is on a sliding scale.

On motion of Davenport/Carroll, the Board **VOTED: To approve the Purchased Water Agreement between the Town of Waldoboro and Waldoboro Environmental Park, Inc and authorized the town manager to execute the agreement (Vote: 4 – 0).**

3. Act on Alewife Ordinance.

Collamore presented an Alewife Harvesting Plan that he has compiled from the Department of Marine Resources (DMR) recommended language, a previous plan from Waldoboro, other Towns and discussions with local fishermen. Per DMR regulations, the Medomak River must be closed to alewife harvesting by June 5, 2003. The river must also be closed for a 72-hour period during each week, from Thursday to Sunday. This Harvesting Plan needs to be submitted to DMR for review and approval before anything else can be completed.

On motion of Webster/Carroll, the Board **VOTED: To approve the Alewife Harvesting Plan for 2003 and submit the plan to DMR for approval (Vote: 4 – 0).**

4. Act on Town Report dedication.

Collamore stated that the town report has been dedicated to a variety of people in the past, both living and deceased. Therefore the dedication is at the Board's discretion.

Carroll stated that the Board should think about what effect the person has had on the Town in deciding who to dedicate the report to.

On motion of Carroll/Webster, the Board **VOTED: To dedicate the 2002 Annual Town Report to Earle T. Maxcy, Jr. and Richard Hall (Vote: 4 – 0).**

5. Website Presentation.

The administrative assistant stated that the Town's official website was launched online previously that afternoon. The address is www.waldoboromaine.org. Post handed out a list of the town's staff email addresses to the Board and then reviewed the website with the Board.

The web user will first see the site's homepage, which contains a welcome message and an index to all the departments' homepages. Each department's homepage also contains an index with pages that contain information pertinent to that department. For example,

the Planning & Development page contains links to all of the Town's land use ordinances. The Board of Selectmen and Planning Board have separate pages, and there is a page listing all the contact information for all the departments. In addition, minutes and agendas of meetings are posted on the site.

Post stated that the site is online, but not complete. He will add information to the site as well as update it as needed.

6. Capital Improvement Plan Workshop.

On motion of Carroll/Webster, the Board **VOTED: To table the CIP Workshop until the next meeting (Vote: 4 – 0).**

VII. Executive Session(s) - None

VIII. Adjournment.

On motion of Webster/Carroll, the Board **VOTED: To adjourn at 7:30 p.m. (Vote: 4 - 0).**

Clinton E. Collamore, Chairman

Kathleen M. Carroll

Charlotte Davenhill

Respectfully Submitted By:

William S. Post
Administrative Assistant

Gordon E. Webster

**Board of Selectmen
Waldoboro, Maine**