

**Town of Waldoboro, Maine
Board of Selectmen Meeting Minutes
Municipal Building
1600 Atlantic Highway
Tuesday, March 27, 2007 - 6:00 p.m.**

1. Call to Order.

The Board of Selectmen met at the Municipal Building on Tuesday, March 27, 2007 at 6:00 p.m. to conduct town affairs. This meeting was called to order by Chairman Carleton Johnson with a quorum present.

Members present were Delia Mohlie, Ellen Winchenbach, Rebecca Maxwell and Chairman Carleton Johnson. Ted Wooster was absent.

Staff present was Town Manager Lee Smith, Public Works Director John Daigle, and Recreation Director Kyle Santheson.

Residents present were Norman Golden, Ed Ordway, and Cathrina Skov. Also present representing the Recreation Committee and the Medomak Valley Community Foundation was John Blamey.

From the press was Mary Ellen Crowley representing Lincoln County Television, Michael Colbert representing the Lincoln County News, and Art Mayers representing the Courier Gazette.

2. Citizen Comments. (for items not on the agenda).

3. Public Hearings.

4. Approve Consent Calendar.

On the motion of Winchenbach / Mohlie, the Board **VOTED: To approve the consent calendar as follows (Vote 4-0):**

A. Regular meeting minutes - March 13, 2007.

B. Warrants & Financial Reports:

1. General Fund Warrants 37 and 38.
2. Payroll Warrants 37 and 38.
3. Water Department Operating Warrant - #74

5. Committee & Departmental Reports.

A. Meet with John Blamey, Medomak Valley Community Foundation re: Field Project Approval.

Kyle Santheson and John Blamey were present for comment. Santheson stated the Planning Board has given their authorization to build 2 ball fields at the site of the upcoming recreation

complex. He is now looking for approval from the Selectmen to release the remainder of the funds from the Recreation Reserve Fund and to solicit for bids. The original plans for the fields had to be adjusted a little and one of the fields became a softball sized field rather than a full sized field. This allowed more space between the playing field and the road. This project is solely funded by donations and they feel there are enough funds to start the project. As more funds come in they will complete more of the fields.

Blamey added currently there is \$269,000 in funds set aside for this project including the Town's commitment from the reserve fund. There is an estimated budget of \$450,000 and there will be more fundraising over the next 3 months as well as 'gap funding' with a commitment of up to \$250,000.

Chairman Johnson wished to say on record that this project would not be coming to existence without Blamey's and the other volunteer's tireless efforts.

On the motion of Maxwell / Winchenbach, the Board **VOTED: To authorize the Town and the Medomak Valley Community Foundation to place the project to bid and to allocate the funds that are in the Recreation Reserve Fund towards the project (Vote 4-0).**

6. Action Items.

A. Act on Truck Bid Award.

The bid results are as follows:

ONE (1) TRUCK CAB CHASSIS			
	CB Kenworth International	O'Connor Motor Co.	Whited Ford
Alternative #1:			
Gross Price, Exclusive of taxes and trade-in	65,216.82	67,228.00	80,123.00
Delivery to be made within ___ days of acceptance.	90	60-120	120
Alternative #2			
Gross Price for Truck	65,216.82	67,228.00	80,123.00
Less: 1996 L T 8000 w/body, head gear, plow and wing	17,000	18,000	17,000
Net Cost to the Town of Waldoboro	48,216.82	49,228.00	63,123.00
Delivery to be made within ___ days of acceptance.	90	60-120	120

Public Works Director John Daigle was present for comment. He noted that O'Connor Motor Co. did not meet the desired specifications, International barely met the specifications, and Whited Ford exceeded the specifications. Due to this, he feels we should purchase from International or Whited Ford. He recommends the Ford truck due to the increased durability.

The Town Manager noted the budget for the truck was \$63,000. Johnson added the truck will have much use. He didn't feel it would be prudent to purchase a truck which barely meets the minimum specifications.

On the motion of Maxwell / Mohlie, the Board **VOTED: To award the bid to Whited Ford in the amount of \$63,123 (Vote 4-0).**

B. Act on Town Report Bid Award.

The bid results are as follows:

Proposal 1 - Bid for 1,250 Copies Town Report - Blue and Black Interior Text					
1.	8 ½" x 11"				
2.	Camera Ready				
3.	Cover will be:				
	a) Two color (blue gradient & black) Cover with black & white photos,				
	b) Full Color, Full Page Photo Cover, or				
	c) B & W, Full Page Photo Cover				
4.	Based on approximately 90 pages				
5.	27-35 Black & White photos within				
6.	Two-color interior text, blue and black				
7.	Delivered to the Waldoboro Town Office by May 25, 2007				
8.	Disk or email containing full document in Publisher 2002 with all photos provided.				
	Atkins	Staples	Bangor Letter Shop	Lincoln County Publishing	X-Press Copy
a) Two color (blue gradient & black) Cover with 2 black & white photos	5,940.00	7,925.00 -792 rewards	4,233.09	2,859.20	2,875.00
b) Full Color, Full Page Photo Cover	6,519.00	Full Color cover to cover	4,799.42	3,109.20	2,875.00
c) B & W, Full Page Photo Cover	5,819.00		4,206.74	2,759.20	2,562.50

Proposal 2 - Bid for 2,700 Copies Town Report – Blue and Black Interior Text	
1.	8 ½" x 11"
2.	Camera Ready
3.	Cover will be:
	a) Two color (blue gradient & black) Cover with black & white photos,
	b) Full Color, Full Page Photo Cover, or
	c) B & W, Full Page Photo Cover
4.	Based on approximately 110 pages (20 pages to be blue stock)
5.	27-35 Black & White photos within
6.	Two-color interior text, blue and black
7.	Delivered to the Waldoboro Town Office by May 25, 2007
8.	Disk or email containing full document in Publisher 2002 with all photos provided.

	Atkins	Staples	Bangor Letter Shop	Lincoln County Publishing	X-Press Copy
a) Two color (blue gradient & black) Cover with 2 black & white photos	10,680.00	19,818.00 -1,981 rewards	7,484.40	5,860.00	8,370.00
b) Full Color, Full Page Photo Cover	11,475.00	Full Color cover to cover	7,999.80	6,030.00	8,370.00
c) B & W, Full Page Photo Cover	10,514.00		7,499.34	5,750.00	7,695.00

The Town Manager pointed out the first proposal reflects not mailing out the town reports as was the decision of the Board last year. Due to referendum style voting it was thought we might want to send out the town reports since the warrant and explanation would have to be sent out anyways. Proposal 2 reflects this creating the need for more reports with more pages and a different colored insert to draw attention to certain pages. A cost for postage would also have to be added into this amount. The amount budgeted for printing town reports this year is \$2,256.

On the motion of Mohlie / Winchenbach, the Board **VOTED: To award the bid to Lincoln County Publishing in the amount of \$2,759.20 for 1,250 copies (Proposal 1) with a black and white full page photo cover (Vote 4-0).**

C. Act on Terry Gifford Resignation from Planning Board.

On the motion of Maxwell / Winchenbach, the Board **VOTED: To accept Terry Gifford's Resignation from Planning Board with regrets and to send her a letter to that effect (Vote 4-0).**

D. Act on Village Sign Request.

There has been a request to place signs directing people towards the Waldoboro Historic Village. These signs would be 30" x 30" and would feature the five-masted schooner. Cost for the signs would be around \$750 for 4 signs. The signs would be funded by the Waldoboro Business Association and possibly private donations.

On the motion of Mohlie / Maxwell, the Board **VOTED: To authorize the purchase of 4 signs directing traffic to the Waldoboro Historic Village with an image of the five-masted schooner (Vote 4-0).**

E. Act on Warrant for Prosecuting Unlicensed Dog Owners-Keepers.

On the motion of Maxwell / Mohlie, the Board **VOTED: To execute the warrant for prosecuting unlicensed dog owners / keepers (Vote 4-0).**

F. Set Public Hearing on Hall and Chinese Jade Liquor License Renewal. (Suggest 4/24/07)

On the motion of Mohlie / Winchenbach, the Board **VOTED: To set a public hearing on**

April 24, 2007 for the purpose of hearing public comment regarding the re-issuing of liquor licenses for the Chinese Jade and Captain's Fresh Idea (Vote 4-0).

7. Discussion Items.

A. Discuss Mank Heirs Land Gift (R-13, Lot 22).

The land in question is 3 acres and was owned by the late Edwin Mank. It was his desire to give it back to the Town. The Town Manager noted the property is landlocked wetland located behind the State public works garage and the Town owns no property abutting it. He recommends the Town not pursue the acquisition of the property.

On the motion of Maxwell / Mohlie, the Board **VOTED: To not pursue the acquisition of the Mank Heirs Land Gift Tax Map R13, Lot 22 (Vote 4-0).**

B. Discuss Quarry Hill Road Maintenance Policy.

During the last rain storm much of the Quarry Hill Road washed away making travel difficult for the two in holders on the hill. The Public Works Department worked on the road to make it passable but the Town Manager feels policy should be set for maintenance in the future.

Daigle estimated the cost of repairing the road and creating proper drainage to slow the damage to the road in the future would be around \$28,000.

Johnson thought that any renovations to the road might invite trouble with speeders and unwanted traffic during the evening hours. Another potential issue would be parking which should be in plain sight of public roads so the police could more easily monitor the activities there and to enforce a dusk to dawn curfew.

The Town Manager that at some point in the future the Town may want to consider a fence around the quarry in order to alleviate liability.

On the motion of Mohlie / Winchenbach, the Board **VOTED: To create a dialog with the in holders of quarry hill in order to determine how the maintenance of the Quarry Hill Rd. should be handled in the future and in the interim the Town will keep up with minimal repairs as needed (Vote 4-0).**

8. Executive Session(s).

On the motion of Maxwell / Winchenbach, the Board **VOTED: To convene into executive session to discuss Philbrook Fund Application #07-02 at 7:05 p.m. (Vote 4-0).**

9. Adjourn.

On the motion of Maxwell / Winchenbach, the Board **VOTED: To reconvene as Selectmen and adjourn at 8:15 p.m. (Vote 4-0).**

Board of Selectmen:
Waldoboro, Maine

Carleton E. Johnson, Chairman

Rebecca B. Maxwell

Absent _____
Theodore M. Wooster

Ellen A. Winchenbach

Delia W. Mohlie

Respectfully submitted,

Michael C. Ducharme
Administrative Assistant