

Town of Waldoboro, Maine
Board of Selectmen Meeting Minutes
Municipal Building
1600 Atlantic Highway
Tuesday, July 31, 2007 - 6:00 p.m.

1. **Call to Order** - The Board of Selectmen met at the Municipal Building on Tuesday, July 31, 2007 at 6:00 p.m. to conduct town affairs. This meeting was called to order by Chairman Carleton Johnson with a quorum present. Members present were Ted Wooster, Delia Mohlie, Clinton Collamore, Rebecca Maxwell and Chairman Carleton Johnson. Staff present was Town Manager Lee Smith, Code Enforcement Officer John Black, Public Works Director John Daigle, Transfer Station Operator Richard Moran, Transfer Station Attendant Bruce Rolfe, Emergency Medical Services Deputy Director Dan Moran, and Administrative Assistant Mike Ducharme.

Residents present were Mary Ann Beinecke, Elke Brunetti, Robert Brunetti, Katherine Winchenbach, Melissa McEntire, William Blodgett, Carol Blodgett, Robert Butler, Laurie Cailler, B. Blaisdell, and Terry Gifford. Also present was Jennifer Merritt representing the Waldoboro Business Association, Lincoln County Economic Development Director Amy Winston, and David Atwater from Damariscotta. From the press was Mike Colbert representing the Lincoln County News, and Mary Ellen Crowley representing Lincoln County Television.

2. **Public Hearings.**

- A. **CDBG Planning Grant Application for Culinary Arts/Education Institute Feasibility Study** - Chairman Johnson explained he would open the floor for questions and let Lincoln County Economic Development Director Amy Winston address the questions. A draft application for the grant was handed out and Winston asked for comments on the application be directed to her.

Q. Mary Ellen Crowley - Who is the culinary institute?

A. Winston - There is no institute affiliated with the project at this time. We will need to see what form and name that takes at the time the feasibility study is implemented. The idea is to affiliate with well-known, established, professional culinary arts educational programs and target the request for proposals there.

Q. ? - So you're planning to form a culinary arts program.

A. Winston - Yes.

Q. ? - Have you thought about the scope of the program?

A. Winston - We have thought about it. That would be the goal of the study. To know how deep to dive and what areas to focus according to market demand and what the needs are.

Q. Daniel - I imagine there is going to be the practical element of tying in the farms and seafood businesses of the area.

A. Winston - That's exactly right

Waldoboro Business Association President Jennifer Merritt noted that part of the reason why this plan has started is the A.D. Gray building will be vacant in 14 months.

Chairman Johnson officially closed the public hearing.

3. Approve Consent Calendar.

On a motion of Maxwell / Collamore, the Board **VOTED: To approve the consent calendar as follows (Vote 5-0):**

- A. Regular meeting minutes - July 10, 2007.**
- B. Warrants & Financial Reports:**
 - 1. General Fund Warrants # 2, 3 and 4
 - 2. Payroll Warrants #2, 3 and 4.
- C. Departmental Reports.**
 - 1. Assessing - April 2007
 - 2. Emergency Medical Services - January 2007 through March 2007
 - 3. General Assistance - June 2007
 - 4. Police - June 2007
 - 5. Solid Waste - June 2007
- D. Communications.**

4. Action Items.

- A. Act on Salt & Calcium Chloride bid** - Below are the Liquefied Calcium Chloride and Salt Bids for the 2007 - 2008 fiscal year. Those bids marked with an asterisk (*) would denote a recommended bid. The Town Manager noted that we participate in the Knox County and Lincoln County bids to get the best price.

2007 - 2008 Salt bids (per ton price)		
Bidder	Lincoln County	Knox County
International Salt	\$62.58	\$58.76*
Cargill Deicing	No Bid	No Bid
Harcros Chemicals	\$63.28	\$63.82
Morton Salt	\$58.95	No Bid
Monson	No Bid	No Bid

This year's budget for road salt is \$59.25 per ton. Last year's bid was \$53.87.

On a motion of Wooster / Mohlie, the Board **VOTED: To award the 2007 - 2008 road salt bid to International Salt at a low bid of \$58.76 (Vote 5-0).**

2007 - 2008 Liquefied Calcium Chloride bids based on 4,000 gallons (per gallon price)		
Bidder	Lincoln County	Knox County
International Salt	No Bid	No Bid
Cargill Deicing	No Bid	No Bid
Harcros Chemicals	No Bid	No Bid
Morton Salt	No Bid	No Bid
Monson	\$1.31*	No Bid
Paris Farmer's Union	No Bid	\$1.35
Sicalco, LTD	No Bid	\$1.33

This year's budget for liquefied calcium chloride is \$1.25 per gallon. Last year's bid was \$1.10.

On a motion of Collamore / Mohlie, the Board **VOTED: To award the liquefied calcium chloride bid to Monson Companies, Inc. at a low bid of \$1.31 per gallon (Vote 5-0).**

- B. Act on Water Enterprise Fund transfers to General Fund** - The Town Manager explained that to recognize a transfer from the Water Enterprise Fund to the General Fund is an annual procedure. This is a reimbursement for audit, insurance, legal, and administrative stipends. This year the total is \$15,095

On a motion of Collamore / Wooster, the Board **VOTED: To approve the Water Enterprise Fund transfers to the General Fund in the amount of \$15,095 (Vote 5-0).**

- C. Act on "Adopt-A-Highway" Application for Feylers Corner Road (Requested by Merritt Chapman).** - The primary purpose of the "Adopt-A-Highway" program is to allow individuals, businesses, and nonprofit organizations to participate in litter control and beautification activities along Maine's public highways.

The Town Manager explained there was a lot of work from the municipality in order to set up the "Adopt-A-Highway" program. The Town would need to adopt rules, set up procedures, purchase, install and maintain signs, and retain Maine Department of Transportation permission to put up said signs. There would also be stipulations (particularly age) as to who could participate in the road cleanings and what kind of supplies the municipality would provide such as plastic bags, work zone signs, and safety vests. The municipality would have oversight and possibly legal responsibilities to the project.

On a motion of Mohlie / Maxwell, the Board **VOTED: To table discussion on the "Adopt-A-Highway" Application for Feylers Corner Road until a later meeting (Vote 5-0).**

- D. Act on Red Plate Inn, d/b/a Anchor Inn for Catering License** - There are two weddings which the Red Plate Inn needs the Board's authorization to serve liquor. The first is at 2589 Friendship Rd on August 18th, and the second is at 1414 Dutch Nk on September 15th.

On a motion of Collamore / Wooster, the Board **VOTED: To authorize the Red Plate Inn, d/b/a Anchor Inn for two Catering Licenses (Vote 5-0).**

- E. Act on MMA Annual Election Ballot** - There are five candidates for five positions.

On a motion of Collamore / Mohlie, the Board **VOTED: To cast a vote for all of the candidates (Vote 5-0).**

- F. Act on Camden First Aid Association Billing Agreement** - The Waldoboro Emergency Medical Services Department is shorthanded and would like to temporarily contract out billing and insurance claims. The Camden First Aid Association has offered these services at a cost of \$13.50 per billable run. There are roughly 1,300 billable calls for the EMS annually.

On a motion of Wooster / Maxwell, the Board **VOTED: To approve the Camden First Aid Association Billing Agreement (Vote 5-0).**

- G. **Act on Sending Funds to the Town of Freeport for Water Quality Sampling** - On a motion of Collamore / Wooster, the Board **VOTED: To send the appropriate funds to the Town of Freeport for Water Quality Sampling funded from the Shellfish Equipment Reserve Fund (Vote 5-0).**

- H. **Act on Disposal of 1950 feet of 2 ½ inch Fire Hose to be Offered to Other Towns** - On a motion of Wooster / Mohlie, the Board **VOTED: To dispose of 1950 feet of 2 ½ inch fire hose by offering it to other towns (Vote 5-0).**

5. Discussion Items.

- A. **Discuss Emergency Operations Plan.** - Wooster asked if there were emergency electrical plans for all types of emergencies. The Town Manager responded they are looking into opportunities for this but currently there is not.

On a motion of Collamore / Wooster, the Board **VOTED: To adopt the Emergency Operations Plan as written (Vote 5-0).**

- B. **Discuss implementation date for Transfer Station “Hours of Operation”** - During their regular meeting on July 10, 2007 the Board of Selectmen unanimously voted to adopt a resolution to change the days closed for the Transfer Station from Mondays and Thursdays to Mondays and Tuesdays. At that time the implementation date was not set.

Commercial hauler Terry Gifford presented a signature sheet with 88 names stating that the Transfer Station should not be closed 2 days in a row because it will cause financial hardship for the trash haulers and other contractors, that a second public hearing should be held, and that each hauler be notified by mail as to the date of the public hearing.

Gifford said closing Sunday and Monday would be acceptable. Maxwell thought Sundays are too busy to close the facility. Gifford then asked if there are any other transfer stations in the State are open on Sunday. The Town Manager recapped the following information:

Town	Day's Closed
Waldoboro	Tuesday, Thursday
Union	Monday, Tuesday, Thursday
Boothbay	Sunday
Camden	Sunday, Monday
Georgetown	Monday, Tuesday, Thursday, Friday
Nobleboro	Wednesday, Sunday
Rockland	Sunday, Monday
St. George	Sunday
Wiscasset	Thursday thru Sunday

Gifford noted if the Transfer Station could not be closed Sunday and Monday then the hours should be left the way they are. She said only one attendant wanted to have two days off in a row and the Board was making a big problem for businesses for this one person. Daigle responded that both attendants asked to have two days off in a row.

Collamore thought a date should not yet be set to enact this resolution. He also noted there were no commercial haulers present at the last meeting when the resolution was adopted. Since he was not a Board member when the public hearing occurred he felt he needed more information from the haulers before he could make a decision.

Mohlie thought the Board should be careful about setting precedence about trying to notify everybody that might be interested in a particular topic in advance of a public hearing. The Board has a process and the public hearing was publicized and held. The Town Manager added two haulers attended the public hearing. Mohlie concluded it seemed to her they followed the process. Johnson agreed.

Johnson felt a decision should be made by no later than the next week because dragging it out could cause problems. The Town Manager added that people are calling in now trying to find out when the change is going to occur because the Board had made the decision to change the days off. He felt the delay is already causing confusion.

Gifford pointed out the barber shops are closed on Sundays and Mondays and everyone still manages to get there.

Johnson said he has not had any citizen come to him with an opinion on this matter one way or the other. The rest of the Board agreed.

Bob Butler noted if there is another public hearing it is going to be loaded. You know who is going to be there - the people on the signature sheet. As many people from the public will be there as at the first public hearing - very few. What are you going to achieve by doing that? Gifford responded she wants the Selectmen to know how many lives this change is going to affect. Dan Moran asked what kind of precedence the Board would set if there was another public hearing every time someone wants to stack a deck.

The Administrative Assistant commented he has received many calls on this matter and they are neither negative or positive. The patrons know about and are expecting the change. They are calling to find out when the change will occur.

A motion to have a second public hearing made by Mohlie / Collamore failed with a vote of 2-3 (Johnson, Maxwell, Wooster opposed).

On a motion of Maxwell / Mohlie, the Board **VOTED: To rescind their previous vote adopting a resolution to change the Transfer Station "Hours of Operation" (Vote 4-1, Johnson opposed).**

C. Discuss School Regional Planning Committee Update.

Chairman Johnson briefed the Board in regards to school regionalization. In a map drawn by the Department of Education in April of this year as an idea or concept of how school districts might align in the region MSAD #40 was left intact. There is a large consolidation south of Waldoboro and two consolidations to the north. There will still be budget reductions to contend with.

6. Executive Session(s).

On a motion of Maxwell / Wooster, the Board **VOTED: To convene in executive session to discuss a code enforcement legal matter pursuant to Title 1, MRSA, Section 405(6)(E) (Vote 5-0).**

The Board then convened in executive session pursuant to Title 1, MRSA, Section 405(6)(F) as Philbrook Fund Trustees to act on Philbrook Funds 07-08 and 07-09 (Vote).

7. **Adjourn** - On the motion of Maxwell / Collamore, the Board **VOTED: To reconvene as Selectmen and adjourn at 8:40 p.m. (Vote 5-0).**

Board of Selectmen:
Waldoboro, Maine

Carleton E. Johnson, Chairman

Rebecca B. Maxwell

Theodore M. Wooster

Clinton E. Collamore

Delia W. Mohlie

Respectfully submitted,

Michael C. Ducharme
Administrative Assistant