

Town of Waldoboro, Maine
Board of Selectmen Meeting Minutes
Municipal Building - 1600 Atlantic Highway
Tuesday, August 11, 2009 – 5:00 p.m.

1. **Call to Order** - This meeting was called to order by Chairman Clinton Collamore with a quorum present. Present were Ted Wooster, Rebecca Maxwell, Robert Butler, and Chairman Clinton Collamore. Absent was John Blamey.

Staff: Town Manager William S. Post.

Public: Mary Logue and Liz Petruska.

2. **Workshop**

- 2.1 **Meet with Superintendent of Schools Frank Boynton** - Wooster would like to see permaculture as a course of study at the schools. He has been working with Neil Lash on this and feels it would be beneficial. Boynton thought this was a good tie in with the Farms to School Program. Lash is providing salad greens to the school for the year.

Collamore would like to see more communication between the Superintendent and the Board during the course of the year rather than only annually at budget time. Boynton agreed and passed out business cards with contact information which could be used 24/7. He would like to be informed of community issues which affect the school system.

Butler asked about the financial reporting system at MSAD #40. Boynton said they are using a good system (ADS) and it reports well. Butler thought the detailed budget report didn't give enough information and wasn't presented well. Also, the handout budget given to the residents gives no detailed information such as teacher's salaries and graduation / dropout rates. In his opinion there are too many schools and teachers for too little students and we need to close some schools in order to reduce overhead costs. The current structure seems to have a lack of structure and is protective of positions regardless of their usefulness. Boynton noted the presentation of the budget is by cost center and that is State driven in an effort to get the same information, presented in the same way, from each district. He feels more information could be included in the budget handouts, which he typically has included in the other districts he has been.

Butler asked where he saw the leadership and guidance coming from in the district. Boynton said hopefully he could take a good part of it, followed by his team of administrators. As the secretary to the School Board he plans to be at all of the regular and subcommittee meetings, as well as interacting with Town Managers and Selectmen throughout the district.

Wooster mentioned the district should publicize how well the school system is doing, adding that it is desperately needed.

There was also some discussion referencing insurance costs which Butler and Boynton may touch base on at a later date.

3. Citizens Comments (For items not on the agenda) - Mary Logue was present for comment inquiring about *free dump days*. She realizes there are expenses involved but she feels there would be less pollution. The Town Manager noted his goal is reviewing the Transfer Station operations this fall and this would be and this would be a conversation that will come up. She also noted there are 5 changes in a 3 mile stretch of Winslows Mills Rd. and it is ridiculous. The Town Manager replied stating the Board has petitioned the State to review speed limits on the road.

4. Approve Consent Calendar - On the motion of Maxwell / Butler, the Board voted 4-0 to approve the consent calendar as follows:

4.1. Meeting Minutes:

4.1.1. Regular Meeting Minutes – July 28, 2009

4.2. Warrants & Financial Reports:

4.2.1. General Fund Warrants 4 & 5.

4.2.2. Payroll Warrants 5 & 6.

5. Action Items:

5.1. Act on Salt Bid Award - The fiscal year 2010 salt bids are attached.

On the motion of Wooster / Butler, the Board voted 4-0 to award the salt bid for the 2009 - 2010 winter season to Mid Atlantic Salt at \$68.78 per ton.

5.2. Act on Liquid Calcium Chloride Bid Award - The fiscal year 2010 calcium chloride bids are attached.

On the motion of Butler / Wooster, the Board voted 4-0 to award the fiscal year 2010 liquid calcium chloride bid to Sicalco, LTD for \$1.37 per gallon delivered.

5.3 Act on Town of Waldoboro Safety Manual - The manual has been over a year in progress by the Safety Committee and has been reviewed by the MMA Legal Department and changes have been made. This is the final draft as recommended by the Safety Committee.

On the motion of Butler / Maxwell, the Board voted 4-0 to approve the Waldoboro Safety Manual with amendments.

5.3.1 Act on Hazard Communication Program - the Hazard Communication Program is a specific, detailed set of procedures for the handling of chemicals and Material Safety Data Sheets (MSDS). This program, as part of the Safety Manual, is required.

On the motion of Butler / Wooster, the Board voted 4-0 to approve the Hazard Communication Program as written.

5.3.2 Act on Bloodborne Pathogens Exposure Control Plan - the Bloodborne Pathogens Exposure Control Plan is a specific, detailed set of procedures for the avoidance and handling of exposure to bodily fluids. This program, as part of the Safety Manual, is required.

On the motion of Butler / Maxwell, the Board voted 4-0 to approve the Bloodborne Pathogens Exposure Control Plan as written.

5.4 Act on Blanket Letter of Approval for Games of Chance, Bingo and Beano - On the motion of Wooster / Maxwell, the Board voted 4-0 to approve the Blanket Letter of Approval for Games of Chance, Bingo and Beano.

6. Discussion Items:

6.1. Discuss Waldoboro Volunteers Day - All of the information for this discussion was not ready. Collamore recommended tabling this item until the next regularly scheduled meeting.

6.2. Update on Road Projects for Paving - The Town Manager noted we are paving double the roads this year since paving material was too expensive last year (no roads were paved). While paving the roads, there is much prep work which needs to be done. There is re-ditching that needs to be completed, trees and bushes need to be trimmed, many culverts need to be replaced or reset and some ledges need to be removed. He cautioned there will be roads occasionally closed due to culvert replacement.

6.3. Begin Discussion of Goals and Objectives for fiscal year - The Town Manager reviewed with the Board last year's goals and objectives individually noting they were either completed or being worked on. He then produced a list of his goals for the next couple months to years. Of this list, about half of the items have had action on them.

On the motion of Butler / Maxwell, the Board voted 4-0 to convene at 5:00 p.m. Tuesday, August 25, 2009 in order to hold a workshop to discuss their goals and objectives for the ensuing fiscal year.

7. **Adjourn** - On the motion of Butler / Wooster, the Board voted 4-0 to adjourn at 7:08 p.m.

Board of Selectmen:
Waldoboro, Maine

Clinton E. Collamore, Sr., Chair

Rebecca B. Maxwell

Theodore M. Wooster

Respectfully submitted,

Excused Absence _____
John T. Blamey

Michael C. Ducharme
Administrative Assistant

Robert L. Butler



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Memo

To: Honorable Board of Selectmen
From: Public Works Director John R. Daigle
CC: Town Manager William S. Post
Date: August 7, 2009
Re: Salt & LCC Bid Results

Please find below the Liquefied Calcium Chloride and Salt Bids for the 2009 - 2010 fiscal year. Those bids marked with an asterisk (*) would denote a recommended bid.

2009 - 2010 Liquefied Calcium Chloride bids (per gallon price)		
Bidder	Lincoln County	Knox County
International Salt	No Bid	-
Harcros Chemicals	No Bid	-
Morton Salt	No Bid	-
Monson	-	No Bid
Paris Farmer's Union	-	No Bid
Sicalco, LTD	-	*\$1.37

Budget = \$1.35

2007-2008FY = \$1.35 (there was no LCC purchased last year)

2009 - 2010 Salt bids (per ton price)		
Bidder	Lincoln County	Knox County
International Salt	\$95.00	\$73.71
Mid-Atlantic Salt	-	*\$68.78
Harcros Chemicals	\$76.00	-
Morton Salt	\$76.82	\$75.28

Budget = \$71.28

Last Year = \$71.28