

**Town of Waldoboro, Maine**  
**Board of Selectmen Meeting Minutes**  
**Municipal Building - 1600 Atlantic Highway**  
**Tuesday, August 25, 2009 – 5:00 p.m.**

1. **Call to Order** - This meeting was called to order by Chairman Clinton Collamore with a quorum present. Present were Ted Wooster, Rebecca Maxwell, Robert Butler and Chairman Clinton Collamore. Absent was John Blamey (excused).  
**Staff:** Town Manager William S. Post, Assessors' Agent Darryl McKenney, and Planning & Development Director Patrick Wright.  
**Public:** Penny Johnston, Norman Golden and Edward Fisher.  
**Media:** Andrew Belmore representing the *Village Souo*, John Maguire representing *The Lincoln County News* and Mary Ellen Crowley representing LCTV.

2. **Workshop**

- 2.1 **Goals and Objectives for Fiscal Year 2010** - The Town Manager noted there were 2 items he would like to see on the list of goals and objectives for the ensuing fiscal year. One would be a thorough review of the operations at the transfer station. He would like to see a task force formed including a selectman from both Friendship and Cushing, a selectman or two from Waldoboro, himself, the Public Works Director, and the Transfer Station Operator. This task force would also be charged with reviewing the feasibility of a swap shop, free dump days, and other items. Another item would be a review of the administration department, including the front area, assessing, planning, recreation, and Town Manager. The purpose of this review would be to match job descriptions to the job, adding and subtracting items as needed, and look at overall efficiency of operations.

Economic development should be on the list this year again since it is a forever ongoing project. The Town Manager would like to focus this year on placing small businesses in the downtown area. This could include sidewalk improvements, façade improvements, parking improvements, etc.

Collamore would like to have the fisheries looked at and the Shellfish Ordinance updated. One change would be to allow harvesters 60 years and older to skip the mandatory conservation work.

Butler voiced concern regarding the Town's financial resources are heading over the next 12 months and would like to add this to the goals and objectives for the ensuing fiscal year. The tax base is not where we wanted it to be and the school budget needs to be addressed. He would like regularly scheduled meetings with the new superintendant in order to voice opinions against 'business as usual' and help tighten up the budget.

He also inquired about water quality on the Medomak River. The Town Manager said the DEP and DMR are working on the Saltwater Shoreline Survey which has to be completed every 12 years. This tied in with our water sampling and visual inspections should point out any areas for improvement of water quality. Because of planning, this could take 6 months or more. Butler feels we should take a more proactive stance and start testing now. Wooster thought the problem has engrained itself into the local ecosystem and might be more difficult to pinpoint.

The Town Manager will put together a list of goals and objectives for the Board to discuss at the next regularly scheduled meeting.

The Board recessed at 5:53 p.m. and reconvened at 6:00 p.m.

3. **Citizens Comments** (For items not on the agenda). - None.
4. **Approve Consent Calendar:** On the motion of Maxwell / Wooster, the Board voted 4-0 to approved the consent calendar as follows:
  - 4.1. **Meeting Minutes:**
    - 4.1.1. Regular Meeting Minutes – August 11, 2009
  - 4.2. **Warrants & Financial Reports:**
    - 4.2.1. General Fund Warrants 6 & 7.
    - 4.2.2. Payroll Warrants 7 & 8.
    - 4.2.3. Water Department Operating Warrant 7/09.
  - 4.3. **Quit Claim Deed**
    - 4.3.1 Kathryn L. Tomaselli.
5. **Action Items:**
  - 5.1. **Act on Request for Proposals to Develop a Management Plan for Quarry Hill -** The Conservation Commission is asking for approval of this Management Plan for the Quarry Hill property. Commission Member Norman Golden noted the Plan will cost the Waldoboro Taxpayers nothing. All expenses will be paid by grants. The goals of the Management Plan are to develop an inventory of natural and cultural features of the property that are to be protected and promoted and a plan for managing the property, its resources, and its uses during the next five (5) years.

On the motion of Wooster / Butler, the Board voted 4-0 to approve the RFP for a Management Plan for Quarry Hill.
  - 5.2. **Act on Fence Bids for Recreation Complex -** The four fence bids received for the Recreation Complex were: Newport Fence \$29,700, ADA Fence \$39,243, Maine Line Fence \$40,270 and Tom Fence \$49,436.77. This project would include the backstop, the fencing around the fields and fence around the North side of the

complex. The Town Manager recommends tabling this item until more research can be done since the funding is coming from the Medomak Valley Community Foundation and there is not enough funding left for the fence bids. They would like to review the Bids to see where reductions can be made.

On the motion of Wooster / Butler, the Board voted 4-0 to table this item until the bids could be reviewed for cuts.

## 6. Discussion Items:

- 6.1. Discuss Request to Use A.D. Gray Building** - Penelope Johnston d/b/a The Maine Float-Rope Company has requested a one-year lease to train workers to make door mats from float-rope. Johnston stated the business would require a workforce of 30 employees being paid around \$12.00 - \$15.00 per hour. She needs to secure a site quickly in order for the rope to be available. She stated if she can't secure a site here she is going to another town. She stated as of September 1 she will be shipping thousands of these door mats. The Town Manager has not had much time to review this proposal but asks if this is something the Board would like to consider.

Butler pointed out there is no way currently of determining who gets access to the space as well as how much to charge. The space also hasn't been offered publicly as of this date.

On the motion of Wooster / Maxwell (then Wooster / Butler), the Board voted 4-0 to explore the details of leasing space at A.D. Gray.

- 6.2. Discuss Waldoboro Volunteers Day** - International Volunteer Day is December 5<sup>th</sup>, as determined by the United Nations. Currently, there are 140,000,000 volunteers globally, which amounts to \$400 Billion free labor annually. Collamore's vision for the First Annual Waldoboro Volunteers Day is a Saturday morning ceremony at the Miller School honoring some of the volunteers here in Town. Upon the Board's approval he would need a small committee including a staff member.

On the motion of Wooster / Maxwell, the Board voted 4-0 to establish December 5<sup>th</sup> as Waldoboro Volunteer Day.

- 6.3. Update on Transfer Station Operating Hours** - The new Part-time Transfer Station Attendant is trained, working out very well and there have already been positive comments about him. This coming Sunday we will start the new Transfer Station Hours of Operation, which is Tuesday through Sunday, 10:00 a.m. to 4:00 p.m. We are looking at putting a counter in place at the entryway to see the impact of traffic flow.

**6.4. Update on Lincoln County Economic Development Office (LCEDO) & Midcoast Economic Development District (MCEDD)** – The Town Manager explained that there were two entities that joined forces about five years ago to create a federally recognized Economic Development District (EDD) to stimulate economic development in the midcoast area. These two entities were the Midcoast Council for Business Development and Planning (MCBDP) and Lincoln County through the Lincoln County Economic Development Office (LCEDO). The Town Manager serves on the Board of Directors of the EDD, which is named the Midcoast Economic Development District (MCEDD).

Recently, representatives on the MCEDD Board of Directors from MCBDP have taken control of the majority of directors seats on the Board and control the voting. At the MCEDD meeting in April, the MCEDD Board voted to disband MCEDD and ask the Economic Development Administration (EDA) to allow MCBDP, now changed to Midcoast Council of Governments (MCOG), to be designated as the EDD for Sagadahoc and Lincoln Counties.

The Lincoln County Commissioners are working with an attorney to dispute this takeover since each municipality in Lincoln County would be forced to pay membership dues to MCOG if the municipality wanted to be considered a part of the EDD. The Town Manager supports Lincoln County and its economic development efforts through LCEDO.

On the motion of Butler / Wooster, the Board voted 4-0 to support Lincoln County and the Lincoln County Economic Development Office.

**7. Adjourn** - On the motion of Wooster / Maxwell, the Board voted 4-0 to adjourn at 7:20 p.m.

Board of Selectmen:  
Waldoboro, Maine

\_\_\_\_\_  
Clinton E. Collamore, Sr., Chair

\_\_\_\_\_  
Rebecca B. Maxwell

\_\_\_\_\_  
Theodore M. Wooster

Respectfully submitted,

Excused Absence \_\_\_\_\_  
John T. Blamey

\_\_\_\_\_  
Michael C. Ducharme  
Administrative Assistant

\_\_\_\_\_  
Robert L. Butler