

Town of Waldoboro, Maine
Board of Selectmen Meeting Minutes
Municipal Building - 1600 Atlantic Highway
Tuesday, October 27, 2009 – 6:00 p.m.

1. **Call to Order** - This meeting was called to order by Chairman Collamore with a quorum present. Present were Ted Wooster, Rebecca Maxwell, Robert Butler, and Chairman Clinton Collamore.
 - **Staff:** Town Manager William S. Post, Planning and Development Director Patrick Wright and General Assistance Administrator Darryl McKenney.
 - **Public:** Norman Golden and Penelope Johnston.
 - **Media:** John Maguire representing the Lincoln County News and Mary Ellen Crowley representing Lincoln County Television.

2. **Public Hearing**
 - 2.1 **Adoption of the Town of Waldoboro's Revised General Assistance Ordinance including changes to Total Monthly Allowed Maximums, Food Maximums and Housing Maximums** - Chairman Collamore officially opened the public hearing at 6:01 p.m.

The maximum allowed for General Assistance is reviewed each year by DHHS and MMA and adjusted as needed. There were no comments for, or against this Ordinance Revision.

Chairman Collamore officially closed the public hearing at 6:09 p.m.

On the motion of Wooster / Butler, the Board voted 4-0 to adopt the Town of Waldoboro's Revised General Assistance Ordinance including changes to Total Monthly Allowed Maximums, Food Maximums and Housing Maximums.

3. **Citizens Comments** (For items not on the agenda) - Penny Johnston asked the Board what they had found out about the A.D. Gray School since the last time they had talked (about 2 months ago). The Town Manager noted this item was on today's agenda. She then asked if the Board had an opinion about the Osram Building. Wooster noted there have been many attempts to reach Osram and they are difficult to contact. The Town Manager stated that he has received return calls from Osram officials, but has not been able to speak directly to them.

4. **Approve Consent Calendar** - On the motion of Maxwell / Wooster, the Board voted 4-0 to approve the consent calendar as follows, with the exception of the regular meeting minutes for October 13, 2009 which were voted on separately:
 - 4.1. **Meeting Minutes:**
 - 4.1.1. **Regular Meeting Minutes – October 13, 2009** - On the motion of Butler / Maxwell, the Board voted 4-0 to amend the regular meeting minutes for

October 13, 2009 to include with the Gateway One discussion that every town has one equal vote on the Gateway One Steering Committee.

On the motion of Butler / Wooster, the Board voted 4-0 to approve the regular meeting minutes for October 13, 2009 as amended.

4.2. Warrants & Financial Reports:

4.2.1. General Fund Warrants 16 & 17.

4.2.2. Payroll Warrants 16 & 17.

5. Action Items:

5.1. Act on Confirmation of Town Manager's Appointment of Assistant Code Enforcement Officer and Licensed Plumbing Inspector - The Town received 9 applications, of which 5 were interviewed, for the 16 hour per week position of Assistant Code Enforcement Officer and Licensed Plumbing Inspector. The Town Manager recommends the appointment of Stanley Waltz to the position as well as William O'Donnell as Alternate Plumbing Inspector.

On the motion of Maxwell / Butler, the Board voted 4-0 to confirm the Town Manager's appointments of 1) Stanley Waltz to Assistant Code Enforcement Officer and Licensed Plumbing Inspector, and 2) William O'Donnell as Alternate Plumbing Inspector.

5.2. Act on Resolution in Opposition to the Initiated Bill LD974 "An Act to Decrease the Automobile Excise Tax and Promote Energy Efficiency" - Butler feels that by endorsing this Resolution, the Board would be just supporting the Maine Municipal Association's agenda. He would also like to see both sides of the bill represented in this type of forum, since it is going to directly affect the taxpayers. Wooster thought the poorer residents might need a little assistance rather than someone that can afford the very best. Maxwell thought if you could afford to buy a new car, than you can afford to pay the excise tax.

On the motion of Butler / Maxwell, the Board voted 3-1 (Collamore opposed) to table the Resolution in Opposition to the Initiated Bill LD974 "An Act to Decrease the Automobile Excise Tax and Promote Energy Efficiency" indefinitely.

6. Discussion Items:

6.1. Discuss Request for Proposals for Community Visioning Process - Wright explained the Economic Development Committee (EDC) has developed a multi approached strategy to improve Economic Development in the Town. One of the approaches is to create a clear vision for the community. This vision is also a requirement for upcoming Comprehensive Plan updates due in 2012. This process will allow the community to be proactive rather than reactive. The EDC

has developed a request for proposals (RFP) to assist with this process, with the approval of the Board.

Butler asked what the date was for the RFP to which none has been established, although about a month between approval and deadline would be sufficient.

Butler thought rather than calling meetings in different sections of town, maybe people could be solicited at their religious, fraternal, or other organizations. He feels these special interest groups should be added to the list of areas to solicit.

- 6.2. Discuss next steps for A.D. Gray Property** - The Town Manager noted the Board should 1) look at breaking off a piece of the property for a parking lot for the Philbrook Field, either now or at a later date, 2) decide if they want to market the property with a real estate agent, and / or 3) give some direction to staff as to where to go next.

Wooster endorsed putting the property on the market to see what kind of offers are produced and appropriating a carefully defined piece of the property for the Philbrook Field parking lot. Collamore and Maxwell agreed we should see what kind of interest there is in the property. The Town Manager asked if we worked with an agent to sell the property, would the Board entertain leases. The general consensus was yes.

On the motion of Butler / Maxwell, the Board voted 4-0 to put the A. D. Gray building and property on the market for sale, continue to structure leasing opportunities for either all or part of the building, and develop a recommendation for dividing off part of the land to serve as a parking area for the Philbrook Field with the understanding that any sale of the property is subject to voter approval.

- 6.3. Discuss EMS Charges for Services Revision** - The last time the EMS Department had a rate increase was 2006. Some of the reasons for these changes are the closing of Fieldcrest Manor and the Medicare Ambulance Inflation Factor has increased annually. With the increases, the Waldoboro EMS will still be the lowest in the area. Without this rate increase, the service level will have to be reduced, or the service may need to appropriate funding from the property tax which has not occurred since EMS began billing for services.

The EMS service has never denied a patient due to lack of insurance.

On the motion of Butler / Maxwell, the Board voted 4-0 to schedule a public hearing in order to attain public comment on the proposed Resolution amending the EMS Charges for Service.

7. **Executive Session(s)** - On the motion of Butler / Maxwell, the Board voted 4-0 to convene in Executive Session at 7:22 p.m. pursuant to 1 M.R.S.A §405(6)(A) for both discussion of a personnel matter and as Philbrook Fund Trustees to consider applications #10-4 and #10-5.

On the motion of Butler / Maxwell, the Board voted 3-1 (Collamore opposed) to approve expenditures of a maximum of \$2,688 for Philbrook Fund application #10-4, deny Philbrook Fund application #10-5, and approve expenditures of \$849.95 for Philbrook Fund application #10-6.

On the motion of Maxwell / Butler, the Board voted 4-0 to reconvene in regular session at 7:51 p.m.

8. **Adjourn** - On the motion of Butler / Wooster, the Board voted 4-0 to adjourn at 7:54 p.m. and convene as the Board of Assessors.

Board of Selectmen: _____
Waldoboro, Maine Clinton E. Collamore, Sr., Chair

Rebecca B. Maxwell, Co-chair

Theodore M. Wooster

Excused Absence _____
John T. Blamey

Respectfully submitted,

Michael C. Ducharme
Administrative Assistant

Robert L. Butler