

Town of Waldoboro, Maine
Board of Selectmen Meeting Minutes
Municipal Building - 1600 Atlantic Highway
Tuesday, November 10, 2009 – 6:00 p.m.

1. **Call to Order** - This meeting was called to order by Chairman Collamore with a quorum present. Present were Ted Wooster, Rebecca Maxwell, Robert Butler, and Chairman Clinton Collamore.
 - **Staff:** Town Manager William S. Post, Planning & Development Director Patrick Wright.
 - **Public:** Shellfish Committee Chairman Abden Simmons, Todd Mank and John T. Flavin.
 - **Media:** John Maguire representing the *Lincoln County News*, Andrew Benore representing the *Village Soup* and Mary Ellen Crowley representing Lincoln County Television.

2. **Public Hearing(s)** - Chairman Collamore officially opened the public hearing at 6:00 p.m.
 - 2.1. **A Resolution Amending the Land Use Ordinance Schedule of Fees** - The Economic Development Committee, as a 'good faith' measure for new business development, has recommended the temporarily suspension of Site Plan Review fees in areas considered growth areas by our Comprehensive Plan (Commercial, Industrial, and Village Districts) until December 1, 2010. This proposal will also implement a \$25.00 Shoreland Zoning permit fee, to help cover the cost of the lost revenues by this measure and because there is currently no fee for a shoreland zone permit or inspection. There were no public comments. Chairman Collamore closed this public hearing at 6:05 p.m.

 - 2.2. **Liquor License and Special Amusement Permit Applications for Todd Mank and Bernard Sweeney d/b/a Bullwinkle's Family Steakhouse and The Bog Tavern** – Chairman Collamore opened this public hearing at 6:05 p.m. The Police Chief reports no incidents at the establishment over the past 12 months and recommends the approval of the Liquor License Renewal. There were no public comments. The Chairman officially closed the public hearing at 6:07 p.m.

On the motion of Wooster / Butler, the Board voted 4-0 to approve the Resolution Amending the Land Use Ordinance Schedule of Fees.

On the motion of Maxwell / Wooster, the Board voted 4-0 to approve the Liquor License and Special Amusement Permit renewal for Todd Mank and Bernard Sweeney d/b/a Bullwinkle's Family Steakhouse and The Bog Tavern.

3. **Citizens Comments** (For items not on the agenda) - None.

4. **Approve Consent Calendar** - On the motion of Maxwell / Butler, the Board voted 4-0 to approve the consent calendar as follows:
 - 4.1. **Meeting Minutes:**
 - 3.1.1. Regular Meeting Minutes – October 27, 2009
 - 4.2. **Warrants & Financial Reports:**
 - 4.2.1. General Fund Warrants 18 & 19.
 - 4.2.2. Payroll Warrants 18 & 19.
 - 4.2.3. October Financial Report.
 - 4.2.4. Water Department Operating Warrant 10.

5. **Action Items:**

- 5.1. **Act on A Resolution Amending the Land Use Ordinance Schedule of Fees** - *See Agenda item 2.*
- 5.2. **Act on Request for Proposals for Community Visioning Process** - This was a discussion item at the last regular meeting. Butler thought the RFP should be more precise in defining our expectations so the quote would be closer to the mark. The Town Manager noted the RFP is intentionally a little vague so the individuals would use their experience to tell us how they would handle this process.

On the motion of Butler / Maxwell, the Board voted 4-0 to authorize the Town Manager to issue the Request for Proposal for Community Visioning Process for the Town of Waldoboro.

- 5.3. **Act on Approval of Energy Efficiency Community Block Grant Application** - This grant, which is given by the Public Utilities Commission, is non-competitive so once submitted the Town should receive \$10,000 to use for energy planning, audits, etc. If this grant recognizes any alternative energy which has an acceptable payback period, there will be additional funds available that the Town can apply for through a grant process for a demonstration project. The Town would need to establish a Community Energy Committee to oversee the project in order for any funds to be released. Butler suggested the placement of an action item on the next regular meeting agenda to establish an Energy Committee.

On the motion of Wooster / Butler, the Board voted 4-0 to approve and submit the Energy Efficiency Community Block Grant Application.

- 5.4. **Act on Appointment to the Economic Development Committee** - Ben Lupien is no longer on the Economic Development Committee and no one applied for the position when advertised several months ago. Robert Weintraub has been on the Economic Development Committee (EDC) as a representative of the Waldoboro Business Association (WBA). He has requested to sit on the

committee representing a wider variety of interests rather than the WBA. The Board can either advertise the position or appoint Weintraub and have the WBA submit another member.

On the motion of Butler / Wooster, the Board voted 4-0 to table a decision on this action item and re-advertise for the position on the Economic Development Committee.

6. Discussion Items:

6.1. Discuss EMS Policy Revisions - The EMS Policy has been recently updated and the Board will soon receive copies of this document for review.

3.2. Discuss Purchase of Boat, Motor & Trailer for Shellfish Warden - During their regular meeting on November 5, 2009, the Waldoboro Shellfish Conservation Committee voted 5-0 to recommend the purchase of a 2002 Sundance B20 flatbed boat (ser# SVTB00211102) to the Board of Selectmen for their consideration of purchase.

The boat is equipped with a 2001 Mercury 115hp ELPTO (Electric Start-Long Shaft-Power Trim-Oil Injected) outboard motor (ser# OT212448). Also included is a 2001 REMEQ 2,800 lb capacity boat trailer (ser# 2REA286A912Y6230Y). The boat is 21' long and the purchase price is \$7,000.00 which would be an expenditure of the Shellfish Reserve Fund, which has a balance of \$12,456.

This boat would replace the Town's 1993 Starcraft Model 5516 (Ser# STRA10BKH293) which is equipped with a 40HP Mercury outboard motor (ser# OD243385) and has a 1993 Shorelander boat trailer (ser# GR1610). This current boat is scheduled for replacement in 2010. This boat is not adequate for some of the shellfish programs they are performing, like seeding the flats. It is recommended this boat be put out to bid when appropriate within the next 6-8 months.

On the motion of Butler / Maxwell, the Board voted 4-0 to authorize the purchase of the 2002 Sundance B20 flatbed boat (ser# SVTB00211102) from Dave Cole at a price of \$7,000.00 and the old boat be put out to bid when appropriate within the next 6-8 months.

6.2. Executive Session - On the motion of Maxwell / Butler, the Board convened in Executive Session pursuant to 1 M.R.S.A. §405(6)(F) as Philbrook Fund Trustees to consider applications #10-7 and 10-8 at 6:43 p.m.

On the motion of Butler / Wooster, the Board voted 4-0 to reconvene into regular session at 6:50 p.m.

On the motion of Butler / Maxwell, the Board voted 4-0 to table action on Philbrook Fund Application #10-7 until a later date.

On the motion of Butler / Wooster, the Board voted 4-0 to approve Philbrook Fund Application #10-8 as requested.

7. Adjourn and Convene as Board of Assessors - On the motion of Maxwell / Wooster, the Board voted 4-0 to adjourn at 6:51 p.m. and convene as the Board of Assessors.

Board of Selectmen: _____
Waldoboro, Maine Clinton E. Collamore, Sr., Chair

Rebecca B. Maxwell, Co-chair

Theodore M. Wooster

Excused Absence _____
John T. Blamey

Respectfully submitted,

Michael C. Ducharme
Administrative Assistant

Robert L. Butler