1. **Call to Order** – The meeting was called to order at 6:01 p.m. by Chairman Clinton E. Collamore with a quorum present. Others members present were Vice Chair Joanne Minzy, Carl Cunningham, and Ronald Miller. (Ted Wooster was absent). Budget Committee members present were William Blodgett, John Higgins, Ted Mohlie, Valdemar Skov, William Bragg, Craig Lewis, Duncan Morrell, and Rebecca Maxwell (William Pacy was absent).

Staff present were Town Manager Linda Jean Briggs, Assessors Agent Darryl McKenney, E.M.S. Director Richard Lash, E.M.S. Deputy Director Michael Poli, Finance Director Eileen Dondlinger, and Planner Emily Reinhold. Others present were Tina Cunningham, Cliff Cunningham, Jane Lichtman, Seth Hall, Terry Gifford, Glen Melvin, Abden Simmons, Lincoln County News Reporter Dominik Lobkowicz, and L.C.T.V. Station Manager Mary Ellen Crowley.

2. **Pledge of Allegiance.**

3. **FY14 Municipal Budget:**

   3.1. **Call to Order Budget Committee** – On the motion of Maxwell/Bragg, the Budget Committee voted 6-0-1-2 (Blodgett abstained) to elect William Blodgett Chairman.

   Municipal Budget Message - Town Manager Linda-Jean Briggs called the Budget Committee to order for the FY 16 Municipal Budget. Briggs read her letter of proposal and handed out the FY16 Budget Books to the Selectmen and Budget Committee.

   On the motion of Blodgett/Bragg, the Budget Committee voted 8-0-1 to adjourn at 6:11 p.m.

4. **Public Hearings** – Chairman Clinton Collamore opened the Public Hearings at 6:12 p.m.

   **Shellfish Recreational License Fees Increases** – Manager Linda-Jean Briggs gave a description of the proposed changes to the Recreational Shellfish Licenses. On recommendation of the Waldoboro Shellfish Conservation Committee the Resident Recreational Licenses fees will increase from $10 to $25 and the Non-Resident Recreational Licenses fees will increase from $20 to $50. Abden explained the reason for the increase in pricing is due to the lack of license sales and due to the price increase of clams. John Higgins suggested that they should consider a discount for Senior Citizens.
On the motion of Miller/Cunningham, the Board voted 4-0-1 to increase the Resident Recreational Licenses fees from $10 to $25 and the Non-Resident Recreational Shellfish License fees from $20 to $50.

**Liquor License Renewal for Jeff Hurd d/b/a The Narrows Tavern** – A letter from Police Chief William Labombarde was submitted to recommend the Liquor License Renewal for Jeff Hurd d/b/a The Narrows Tavern. There were no other comments.

On the motion of Cunningham/Minzy, the Board voted 4-0-1 to approve the Liquor License Renewal for Jeff Hurd d/b/a The Narrows Tavern.

Chairman Clinton Collamore closed the Public Hearings at 6:27 p.m.

5. **Adjustments to the Agenda** – On the motion of Miller/Cunningham, the Board voted 4-0-1 to remove item 10.3 and to add Town Planner Emily Rheinholt to the Agenda.

5.1. Planner Emily Rheinholt gave an overview of the future plans for revising the Comprehensive Plan. She asked the Board to appoint members to the Comprehensive Plan Committee and recommended that they appoint a representative from each Town Board and Committee and 6-8 members from the community.

6. **Citizen Comments** – Jane Lichtman, Seth Hall, Clint Collamore, and Joanne Minzy were available for comments.

7. **Town Manager’s Report** – The Town Manager reported the following:

Today marks one year that she drove down Rt. 220 and walked through the doors at 1600 Atlantic Highway. She wanted to thank the residents of Waldoboro for the warm welcome many of you have afforded her, as she begins her second year here as the Manager. She will continue to promote Waldoboro for its diversity of industries and natural resources. We have begun our efforts to update the Comprehensive Plan which serves as the roadmap to development and will also be used to help identify new sources of revenue. This effort will position Waldoboro to address further mandates we face as our legislators look to balance their sources. She assures you, that she is aware that some folks may not understand why she makes the decisions she does, but, is always keeping in mind the entire community of Waldoboro as she makes them. Once again, she thanked the residents and this Board for their continued support.

- Completed review with department heads of FY 2016 budget
- Glad to report it has been delivered to you under the Palesky Tax Act also referred to as LD1.
- Additionally, the undesignated fund balance increase more than $168,000 bringing it over $876,000 is in compliance with the recently adopted fund balance policy as suggested by the auditor.
• Work continues to prepare for the Volunteer recognition day. We are asking all organizations to provide names of volunteers and the number of hours they have performed for your organization
• Recognition celebration will be held at the Miller School on Saturday April 18, 2015 between 10:00 am and 1:00 pm. If possible, let us know in the Town office how many from your organization will attend so we can have the appropriate amount of refreshments
• Locked in for FY 2016 #2 oil in collaboration with Knox County at $2.24 per gallon—that is a savings of $1.11 per gallon which should translate to a savings of $9102.00
• We continue to work with DOT to find funding that will enable us to keep our landing project on track and in coordination with the identified Water department upgrade and repaving of Medomak Terrace and Pine St—the funding that we anticipated being assigned to Waldoboro for the 2015 construction was diverted to another community
• The overtime budget for FY 2015 is expended—we continue to work as necessary for public safety
• Attended County Domestic Violence Task Force meeting-expect at least quarterly meetings
• Met with two members of the Economic Development committee to address opportunities that may be available for increase high speed internet connections to those currently underserved
• Sadness throughout our offices as we mourn the passing of Chief Labombarde’s daughter, Tammy and Director Richard Lash’s father and Officer John Lash’s grandfather, Doug. Celebration of their lives were held on Monday March, 9, 2015
• We were represented at the DOT Transportation Public Input meeting to request another traffic study be conducted at the intersections Rte. 1/Depot, Jefferson and Rte. 1/Rte. 32

Things to consider:
• As we approach budget season, she would like to consider the purchase of snow removal equipment for our 3 miles of sidewalks—follow up to this request.

Three identified options:
1. Sidewalk snow blower (single use tool) $80,000
2. Skid steer $50,000
3. BX 4WD 20-22H tractor winter and summer use $25,000

Public Works director has recommended the following should you consider moving forward:
Purchase a 4WD tractor ($25,000) with both snow blower and grass attachments. This purchase would also require hiring two seasonal workers. One would operate the snow blower in the winter and the second would cut the grass on the town owned fields and other property. The operational costs to the town for these employees are somewhere in the area of:

- Winter 14hrs p/storm at 16 storms at $13.00p/hr. = $2912.00
- Summer 27 weeks at 20 hours at $13.00p/hr. = $7020.00
- $25,000 capital investment and just under $10,000 annual operational costs
8. **Consent Calendar** – On the motion of Miller/Minzy, the Board voted 3-1-1 (Cunningham opposed, Wooster absent)

8.1. **Approve Meeting Minutes for February 24, 2015.**

8.2. **Financial Warrants & Reports:**
- 8.2.1. Warrants #68, 69, 70, & 71.
- 8.2.2. Waldoboro HRA Operating Warrant - None.
- 8.2.3. Waldoboro Water Department Operating Warrant - None.
- 8.2.4. Financial Reports - None.
- 8.2.5. RSU / MSAD #40 Warrants - None.

8.3. **Correspondence:**

8.4. **Quitclaim Deed(s) / Mortgage Discharge(s):**
- 8.4.1. Property formerly owned by Cathy S. Myers located at 1777 Wagner Bridge Rd., Tax Map R17 Lot 9-4.

8.5. **Department Reports - None.**

9. **Old Business** – None.

10. **New Business:**

10.1. **Town of Waldoboro Floodplain Management Ordinance - Consideration for Placement on the June Town Meeting Warrant** – This Ordinance will be placed on the June 2015 Town Meeting Warrant. Town Manager Linda-Jean Briggs explained that the effect of its passage tonight and during the election in June will allow those who are listed in a floodplain are eligible for National Flood insurance. Should this article fail, those residents and businesses will not be able to purchase the insurance. Assessors Agent Darry McKenney and Planner Emily Reinholt gave a brief explanation of these changes and invited anyone with further questions to come into the Town Office and they will explain how this may affect their property.

On the motion of Miller/Cunningham, the Board voted 4-0-1 (Wooster absent) to place the amended Waldoboro Floodplain Management Ordinance on the June 2015 Town Meeting Warrant.

10.2. **Changes to the Town of Waldoboro Shellfish Conservation Ordinance - Consideration for Placement on the June Town Meeting Warrant - Abden Simmons** – There were no questions or comments regarding the changes to the Waldoboro Shellfish Conservation Ordinance.

On a motion of Miller/Cunningham, the board voted 4-0-1 (Wooster absent) to place the Waldoboro Shellfish Conservation Ordinance as amended on the June 2015 Town Meeting Warrant.

10.3. **Waldoboro Transfer Station Hours of Operation** – This item was removed from the agenda.
10.4. **Hazard Communication Program Update** - Many times referred to as MSDS sheets, the program has been updated to incorporate the change to Global Harmonization.

On a motion of Minzy/Cunningham, the Board voted 4-0-1 (Wooster absent) to accept the Hazard Communication Program as updated.

10.5. **Central Maine Power Location Permit Application for Chapel Road** – Central Maine Power Company is requesting a new pole located on the Chapel Road. This has been approved by Public Works.

On the motion of Cunningham/Miller, the Board voted 4-0-1 to approve the Central Maine Power Pole Permit Application for Chapel Road.

11. **Executive Session(s)** – None.

12. **Adjourn** – On the motion of Cunningham/Minzy, the Board voted 4-0-1 to adjourn at 7:47 p.m.