

Town of Waldoboro Maine

Transfer Station Committee Meeting Minutes

Municipal Building – 1600 Atlantic Hwy.

Thursday, June 8, 2017 – 6:00 PM to 8:00 PM

1. Sign in and call to order: Bob Butler called the meeting to order at 6:05 PM on Thursday, June 8, 2017.
2. Determine the presence of a quorum (at least 5 of the 7 committee members or their duly appointed alternates must be present): The following Waldoboro Transfer Station Committee members were present and constituted a quorum:

Bob Butler, Waldoboro Select Board

Liz Dinsmore, Friendship Select Board

Randy Robbins, Cushing resident

Wayne Luce, Hauler representative

Martha Marchut, Cushing Select Board

John Meyn, Friendship resident

Also present: John Daigle, Waldoboro Public Works Director

3. Information Sharing and Public Comments: Committee Members, Haulers, and Director of Public Works and all others for items not on the agenda: No haulers were present. Randy Robbins presented poems, a song, and a poster done by children on the topic of recycling. He also referenced a book, "Choose to Reuse", by Nikki and David Goldbeck.
4. Discussion of the Minutes of the May 11, 2017 Transfer Station Committee Meetings: John Meyn made a motion to approve the minutes from the May 11, 2017 meeting; Randy Robbins seconded the motion. The motion passed by a vote of 6-0.
5. Committee Membership for FY 2018: Waldoboro will be reviewing committee assignments following the election.
6. Discuss Disposition of Funds Received from MRC and PERC: John Daigle explained that the funds are related to monies that come back based on savings on tipping fees as well as from the conclusion of the Waldoboro Transfer Station's relationship with PERC. John Meyn and Bob Butler expressed their view that the funds should come back to the Waldoboro Transfer Station. John Daigle indicated that he has been using the funds that have been returned to Waldoboro

to offset taxes. Bob Butler made a motion that Waldoboro, Cushing, and Friendship deposit proceeds of the monies received from MRC and PERC into the general fund of the Transfer Station as a source of revenue. John Meyn seconded the motion. There was a general discussion during which Martha Marchut indicated that she would need to take this back to the Cushing Select Board for their approval before she could consider voting in favor of the motion. Martha Marchut then made a motion to table the preceding motion. John Meyn seconded the motion. The motion passes with a vote of 6-0.

7. Discuss Municipal Services Agreement and future responsibilities of the Transfer Station Committee and the idea of a Town Membership Board: There was a general discussion of possible changes to the Municipal Services Agreement including the creation of an Advisory Board. Some of the comments are as follows. John Meyn questioned what in particular the new Board would be responsible for. Bob Butler gave the example of providing a recommendation for the location of a new landfill. John Meyn stated that the Chair of the Friendship Select Board might not want to take on additional duties. Randy Robbins raised the question about the structure of the new Board, including the number of members. Bob Butler noted that some protocols would need to change. John Daigle noted that the Waldoboro Select Board might not be involved at all based on the new arrangement. He indicated that the new Board might include the Chairs of each of the three Select Boards plus the Waldoboro Town Manager. John Daigle raised the question about what would happen to the Transfer Station Committee in the future, noting that the Committee had been created to handle certain functions and that the Waldoboro Select Board had not assigned the Committee any duties in some time. John Meyn stated that the Transfer Station Committee still has things to do, including increasing recycling rates and Wayne Luce noted that the proposed new four-member Board might not be able to devote the time that the larger Transfer Station Committee does. Wayne Luce also suggested that the name of the Waldoboro Transfer Station be changed to include all three towns. Martha Marchut noted that keeping the Transfer Station Committee would provide continuity and stability. Randy Robbins stressed the need to inform all three Select Boards about proposed changes.

Following the discussion, the Committee reviewed a list of Waldoboro Select Board responsibilities under the current ordinance and discussed how these responsibilities might be allocated in the event that an Advisory Board was created and the Waldoboro Select Board stepped away from direct involvement with the Transfer Station. The list appears below with suggested reallocations of duties noted in Italics.

Waldoboro Select Board Responsibilities under the Current Ordinance

1. Establishes an area for the Transfer Station - Subject to Waldoboro Voters' Approval – *Advisory Board would handle.*
2. Establishes areas for the Landfill – SB Consults with TSC - *Advisory Board would handle.*

3. Conducts public hearings about Disposal Methods the TSC recommends - Subject to Waldoboro Voters' Approval. – *Each of the three member towns would handle.*
4. Establishes Waste Hauler License Fees - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
5. Revokes Waste Hauler Licenses subject to Recommendation of TSC - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
6. May designate a site for Unacceptable Waste - *Transfer Station Committee would handle.*
7. Amends, restates or replaces Attachments A or B, subject to public hearings and consultations with the TSC - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
8. Approves Transfer Station Rules upon recommendation of TSC - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
9. Approves TS Hours of operation subject to TS Recommendation - *Advisory Board would handle. Union-related issues will need to be researched first.*
10. Puts Disposal Methods before the voters upon recommendation of TSC - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
11. Approves TSC-recommended changes to the Ordinance or penalties, or sanctions - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
12. Reviews Waste Hauler policies the TSC recommends - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
13. Reviews TSC Recommendations about signs at the TSC – *Transfer Station Committee would handle.*
14. Reviews TSC Recommendations about physical layout and equipment – *Director of Public Works and Town Manager would handle.*
15. Reviews TSC-recommended Fees charged - *Advisory Board would handle. Transfer Station Committee would make recommendations.*
16. Reviews TSC recommendations concerning MRC and PERC - *Advisory Board would handle.*
17. Appoints two Waldoboro residents plus one Waste Hauler to the TSC, plus Alternates, if desired *Stays with the respective Town Select Boards.*
18. Acts when the TSC fails to reach agreement about a matter *Advisory Board would handle. Transfer Station Committee would provide education as needed.*

19. Reviews TSC recommendations to assess penalties - *Advisory Board would handle. Transfer Station Committee would do the necessary legwork and then pass the information forward to the Advisory Board.*

20. Approves swap shop policies and procedures the TSC may recommend - *Transfer Station Committee would handle.*

21. Directs, upon TSC Recommendation, establishment of composting areas at the Transfer Station - *Director of Public Works and Town Manager will make recommendations to the Advisory Board.*

22. Reviews plans and traffic patterns the TSC recommends - *Advisory Board would handle. Town Manager and Director of Public Works will make recommendations to the Advisory Board.*

23. Instructs the Waldoboro Town Manager, upon TSC recommendation, to pursue legal action to recover fines not paid within 30 days - *Advisory Board would handle. The Town Manager would make recommendations to the Advisory Board.*

8. The next meeting will be Thursday, July 13, 2017 at 6:00 PM. A motion to adjourn was made by John Meyn and seconded by Randy Robbins. It was approved with a vote of 6 – 0. The meeting adjourned at 7:52 PM.

Bob Butler, Waldoboro Select Board

Randy Robbins, Cushing resident

Liz Dinsmore, Friendship Select Board

Wayne Luce, Hauler representative

Martha Marchut, Cushing Select Board

John Meyn, Friendship resident
